



Proposal of Application Notice

To be completed in respect of all major categories of development

Under the Planning Act (Northern Ireland) 2011

We will response within 21 days of receiving the Notice. We will advise whether the proposed Pre-Application Consultation is satisfactory or if additional notification and consultation above the statutory minimum is required. The minimum consultation activity includes the holding of one public event and its advertisement in a local newspaper

1

Applicant details

Name _____

Address _____

Postcode _____

Telephone _____

Email _____

Please tick the box if the applicant is an elected member, officer of Belfast City Council or is a partner / close friend / relative of either State which _____

2

Agent's details (if applicable)

Name _____

Address _____

Postcode _____

Telephone _____

Email _____

Please tick the box if the applicant is an elected member, officer of Belfast City Council or is a partner / close friend / relative of either State which _____

3

Address of location of proposed development

Please state the postal address of the prospective development site. If there is no postal address, describe its location. Please outline the site on an OS base plan and attach it to this completed Notice.

4

Describe the development to be carried out, outlining its characteristics. Please also include appropriate drawings including site location plan, concept statement / drawings, sketch layouts of the proposal.

State what type of planning permission this Proposal of Application Notice will relate to (please tick):

Full planning permission Outline planning permission
Reserved matters Previous reference number _____
Major Category _____

5

State which other parties have received a copy of this Proposal of Application Notice

Elected Members for District Electoral Area	Date Notice Served
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Other	Date Notice Served
_____	_____
_____	_____

6

Please give details of proposed consultation:

Proposed Public Event	Venue	Date and Time
_____	_____	_____
_____	_____	_____
_____	_____	_____

Proposed newspaper advert date: _____

Name of publication used: _____

Details of any other consultation methods (date, time and with whom):

Details of any other publicity methods (e.g leaflets, posters):

Signature _____ Date _____

(A planning application for this development cannot be submitted less than 12 weeks from the date the Proposal of Application Notice is received and without the statutory requirements having been undertaken. The application must be accompanied by the Pre-Application Consultation report)